



# HANBURY'S FARM ATTENDANCE NEWSLETTER

## AUTUMN TERM 2018



### AN INTRODUCTION TO OUR BRAND NEW 'TERMLY ATTENDANCE NEWSLETTER'

As we come to the end of Autumn Term, we would like to introduce you to our new termly attendance newsletter.

#### **AUTUMN, SPRING AND SUMMER**

As you are aware, attendance is very important to us at Hanbury's Farm Primary. Parents are encouraged to ensure their child(ren) are in school on a regular basis allowing us to aim for our national expected target each week of 97%.

Hanbury's Farm School was rated 'Good' in June 2018, which was a fantastic outcome for us. However, one of the areas for us to continue focusing on was our attendance and although we are improving in certain areas, we still remain below national figures.

Our new termly attendance newsletter will enable us to highlight areas that we excel in and areas that need improving. We will share attendance facts and figures and keep you informed with how our attendance is in school and how you, as parents/carers can help us and your child to improve our school attendance.

We would like to thank you in advance for your continued support and hope that you find the termly newsletters useful and informative.



### NEW ATTENDANCE INCENTIVES

We currently have incentives in school to reward children's attendance. From January 2019, we will be introducing some new incentives as below:

- The weekly winning class will win an attendance trophy for the week and will be first in for lunch for the remainder of that week.
- Pupils with 100% attendance at the end of each term will continue to gain their badges/certificates but will also be placed into a prize draw with ABC teaching agency with a chance to win prizes. At the end of the academic year, all pupils with 100% attendance will continue to receive a reward from school but will also be placed into a main prize draw with ABC teaching agency to win an iPad
- Introducing attendance tracker/reward cards for pupils below 90%. Pupils who fall into this category will receive a sticker card. For each full week that they attend school, they will receive a sticker for a completed week. We will encourage the pupil(s) to attend school regularly so they can reach their 90% mark. Once this is achieved they will receive a certificate and sticker. They will continue with their attendance card in the same way until they reach where they will receive a small prize, certificate and join the top rewards table that Friday for a special lunch.
- Pupils will continue to receive their badges and certificates at the end of each term for 100% attendance
- Pupils with 100% attendance at the end of the academic year will still receive a reward and the winning class will receive a reward visit outside of school.
- Traffic light letters will continue to be sent out to parents at the end of each term informing you of what your child's attendance is at the end of that term.

**OUR WHOLE SCHOOL ATTENDANCE FOR AUTUMN TERM 2018 IS 95.09%**

**OUR WHOLE SCHOOL TARGET IS 97% THIS IS STILL A LONG WAY FROM WHERE WE NEED TO BE!**

This term we have had

Absent due to Illness

Pupils with Unauthorised absences

Pupils arriving Late

**118 pupils**

**34 pupils**

**57 pupils**



## KEEPING GERMS AT BAY!



Children can pick up nasty bugs and germs really easily!  
If your child becomes ill, especially **sickness or diarrhoea**, please be advised to keep your child at home for 48 hour clearance after their last bout of illness.

**PLEASE encourage your child(ren) to wash their hands regularly, especially before they eat! This can help eliminate germs spreading!**

**ANY** child absent due to illness will **only** be authorised at the school's discretion.

If you take your child to see the GP or nurse, please request evidence of the appointment allowing us to authorise the absence. If insufficient evidence is provided to school they will receive an unauthorised mark.

Hanbury's Farm School has adopted the Local Authority guidelines for ALL term time holidays.

Your child only attends school for **190** days out of **365**. This leaves **175** days for holidays .

Please try your best to book your holidays during these 175 days!

If you do take your child on holiday without authorisation you may receive a penalty fine from Staffordshire County Council.

We had **22** Penalty Notices issued last academic year and **10** so far this academic year!

**DON'T LET IT BE YOU!**

Please complete a 'leave of absence' request form from the school office if you intend to take your child out of school during term time.



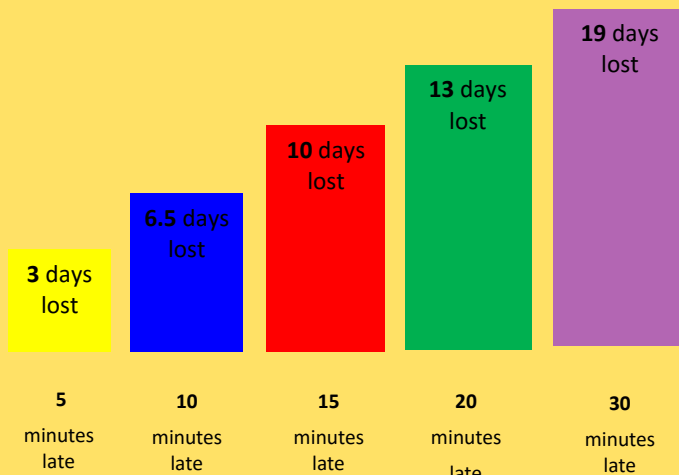
### IMPACT OF PERSISTENT ABCENCES

Attendance during one school year	Equals this number of days absent	Which is approximately this many weeks absent	Which means this number of lessons missed
95%	9 days	2 weeks	50 lessons
90%	19 days	4 weeks	100 lessons
85%	29 days	6 weeks	150 lessons
80%	38 days	8 weeks	200 lessons



### IMPACT OF LATENESS

Attendance is not just about pupils missing days from school, regular late marks also affect a child's attendance too!



**LOST MINUTES = LOST LEARNING!**

### HAVE WE GOT YOUR CORRECT NUMBERS?



Please ensure the school office has a current up to date contact number for you and that other emergency numbers are correct if we are unable to make contact with yourself.

Please be advised that it is your **responsibility** to inform the school office should your contact details change.

If you have any concerns regarding a child's welfare, you can contact Staffordshire First Response on 0800 131 3126 (out of hours 08456042886) or email [firstr@staffordshire.gov.uk](mailto:firstr@staffordshire.gov.uk). Warwickshire Mash safeguarding team on 01926414144 (out of hours 01926886922) or email [mash@warwickshire.gcsx.gov.uk](mailto:mash@warwickshire.gcsx.gov.uk)