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21 May 2018

Edward Workman  
Derwent  
Off Field Farm Road  
Belgrave  
Tamworth  
Staffordshire  
B77 2LD

Dear governors

### **Inspection of Hanbury's Farm Community Primary School**

I am writing on behalf of Her Majesty's Chief Inspector of Education, Children's Services and Skills (HMCI) to confirm that Hanbury's Farm Community Primary School will be inspected, under section 8 of the Education Act 2005 (as amended). This short inspection will take place on 22 May 2018.

I will be leading the inspection.

Inspectors always seek to meet those responsible for governance during inspection. This includes governors of maintained schools, proprietors, academy trustees and members of the school's local board. I would like to meet the chair of the governing body and as many governors as possible during the inspection and invite all governors to be present at the final feedback meeting. I have spoken to the headteacher about making these arrangements. In addition, I want to invite those responsible for governance to contact me directly, either in person or by telephone, if there is anything about the school or the work of governors that you would like to discuss during the inspection.

As with the meetings between inspectors and pupils, parents and staff, any meetings with those responsible for governance will take place without the headteacher or senior staff present, except the final feedback meeting.

Yours sincerely

**Claire Jones**

Her Majesty's Inspector